Studio Policies

My responsibilities

I will support each student's growth with an individualized curriculum to help them reach their specific goals and develop a lifelong love of music. Students will have the chance to explore new repertoire and styles, direct their own learning, and stretch towards their potential in a healthy way in a supportive environment.

Student and family responsibilities

Students are expected to arrive on time for each lesson with all required materials, having adequately prepared for each lesson. The required level of preparation for a lesson depends on a student's goals, but regular, focused practice throughout the week is necessary for meaningful improvement. Students should expect to be accountable for their own growth, and ensure they understand their goals and weekly assignments.

Parents/guardians are expected to support their student's musical growth by helping them acquire materials like sheet music and reeds no later than two weeks after assigned, ensuring they have a quality instrument and adequate place to practice (I am happy to assist with questions about the purchase of an instrument, or to meet the student and family at a music store to assist directly), and coordinate transportation to and from in-person lessons.

Parents/guardians are welcome to attend lessons with the student, and while a student should work independently, support as needed is much appreciated. Please also let me know if anything is going on at home that might impact a student's ability to practice or otherwise perform at their highest level.

Schedule and Cancellations

Students are guaranteed 44 weekly 50-minute long lessons per year, with pre-planned weeks off during the following weeks:

Thanksgiving (11/23-11/27)
Christmas-New Year's Day (12/21-1/3)
Spring Break (4/5-4/9)
Summer Recess (7/19-7/30)

Lessons cancelled by me will be given as much notice as possible and teacher cancellations outside of the guaranteed 44 lessons will be rescheduled within 30 days. Lessons canceled by

students with 24 hours notice are guaranteed a video exchange lesson in order to make up the missed lesson within 14 days of the missed lesson; students may email me a recording of practice or a piece and receive feedback within 2 business days. Virtual lessons may be available in case of mild teacher illness, severe weather, or other conflicts. When virtual lessons are offered, in-person make-up lessons will not be offered. If the student opts out of the virtual lesson that lesson and tuition will be forfeited. Tuition is non-refundable.

Tuition

Flat monthly tuition rates are based on the number of guaranteed lessons in the calendar year. Please note that tuition reserves the weekly time slot, but may not directly correlate with lessons received if the student does not attend the scheduled lesson times.

All payments are non-refundable. After the first payment, invoicing and payment will run automatically on the same day. Tuition will be drawn on the 1st of each month from the method on file.

If a payment is returned or declined a 48-hour window will be provided to adjust the payment method and resubmit payment. Invoices paid after the 3rd of the month will receive a $20 late fee. Recurring late payments may result in the termination of the student's enrollment.

Termination Policy

To end lesson enrollment for the next month, written notification must be received via email by the 15th of the current month. If notice is not received by the deadline, the full tuition amount will be automatically charged on the first of the month, and students will have the option to attend all paid lessons that month. Lessons will then be canceled for the following month. Tuition payments are non-refundable.

Communication

If you have questions about assignments, need to cancel a lesson, or want to get in touch with me for any other reason, please send me an email at evanrney@gmail.com and I should get back to you within 24 hours.

Instructor signature _____

Student signature _____

Parent/Guardian signature _____